



THE EPISCOPAL DIOCESE OF EAST TENNESSEE

Reconciling All Things in Christ

Safe Church, Safe Communities Screening Requirements

	Public Records Checks				
	Application, Interview, or Reference	Criminal Background Check	Sexual Offender Registry Check	Credit Check	DMV Check
Churches					
Clergy					
Bishops, Priests, Deacons, Retired Clergy, Postulants, Seminarians	✓	✓	✓	✓	✓
Children's Ministry					
Children's Choir, Sunday School, Nursery Workers, Parent Helper, Youth Helper	✓	✓*	✓		✓**
<p>* If Children's Ministry workers are serving fewer than three times a year, the only public record check required is the Sexual Offender Registry Check.</p> <p>** If Children's Ministry workers are not transporting children, a DMV Check is not required.</p>					
Youth Ministry					
Youth Minister, Youth Choir, Sunday School, Acolyte Leaders, Camp Staff, Camp Councilors, VBS Volunteers, Overnight Helpers	✓	✓*	✓		✓**
<p>* If Youth Ministry workers are serving fewer than three times a year, the only public record check required is the Sexual Offender Registry Check.</p> <p>** If Youth Ministry workers are not transporting youth, a DMV Check is not required.</p>					
Elected Positions					
Vestry Members	✓	✓	✓	✓*	
Wardens	✓	✓	✓	✓*	
Treasurer	✓	✓	✓	✓	
* Vestry Members and Wardens do not need a Credit Check if they do not have check signing authority.					
Key Holders					
Altar Guild, Building Hosts, Renters	✓	✓	✓		
Lay Leadership					
Eucharistic Visitors, Stephen Ministers, Small Group Leaders, Unpaid Staff	✓	✓	✓		✓*
* Any person transporting children, youth, or vulnerable adults must have a completed DMV Check.					
Paid Staff					
All Paid Staff	✓	✓	✓		✓*
* Any person transporting children, youth, or vulnerable adults must have a completed DMV Check.					
Schools Must follow state requirements for applications, interviews, references, and public records checks.					
Other					
Diocesan Staff, Executive Board, Standing Committee, Disciplinary Board, Commission on Ministry	✓	✓	✓		✓*
* Any person transporting children, youth, or vulnerable adults must have a completed DMV Check.					