

Has this situation occurred previously? Attach additional sheets, if needed.

What action was taken? How was the situation handled, who was involved, who was questioned, were police called? Attach additional sheets, if needed.

What is the follow-up plan? Does anyone else need to be notified? Will the situation need monitoring? Would you like someone to call you to discuss the situation? Attach additional sheets, if needed.

Submitted by (Please Print):_____

Phone Number:_____

Parish:_____

Address:_____

Signature:_____

Date:_____

Reviewed By:_____

Please mail this document to:
Diocese of East Tennessee
c/o Intake Officer
814 Episcopal School Way
Knoxville, TN 37932