

## Diocese *of* East Tennessee Confidential Notice of Concern

Individual(s) of Concern:
Date of Occurrence:
Time of Occurrence:
Type of Concern:
Inappropriate behavior with: child / youth / adult (please circle one)
Policy violation with: child / youth / adult (please circle one)
Possible risk of abuse with: child / youth / adult (please circle one)
Other:
Describe the situation: What happened, where it happened, when it happened, who was involved, who was present, who was notified? If reported to the State, what was their recommendation about investigating? Attach additional sheets if needed.

Has this situation occurred previously? Attach additional sheets, if needed.
What action was taken? How was the situation handled, who was involved, who was questioned, were police called? Attach additional sheets, if needed.
What is the follow-up plan? Does anyone else need to be notified? Will the situation need monitoring? Would you like someone to call you to discuss the situation? Attach additional sheets, if needed.
Submitted by (Please Print):
Phone Number:
Parish:
Address:
Signature:
Date:
Reviewed By:

Please mail this document to: Diocese of East Tennessee c/o Intake Officer 814 Episcopal School Way Knoxville, TN 37932