The Diocese of East Tennessee

814 Episcopal School Way

Knoxville, Tennessee 37932

***OPPORTUNITY FUND***

***SOCIAL MINISTRIES GRANT***

**APPLICANT INFORMATION**

Sponsoring Diocese of East Tennessee Organization requesting the grant:

Name:

Address:

Request has been approved by Vestry/Council/Board of Diocesan Organization requesting the grant: Yes No (Please circle your answer)

Name of contact person of requesting organization:

Name:

Phone:

Organization to receive the grant (if different from above)

Name:

Address:

Name of contact person of receiving organization:

Name:

Phone:

Amount of grant requeste

**GRANT PURPOSE**

a. Overall goal of organization to receive grant:

b. Major objectives (specific, measurable):

c. Target population:

d. Manner in which Opportunity Fund Grant will be bused (i.e., start-up operating costs,

 equipment, land acquisition, capital improvement, etc.):

e. How has the project been funded in the past (if applicable)?

f. Briefly describe the impact this will have (short-term/long-term):

g. How or through whom is the organization to receive the grant connected to the

 Diocese of East Tennessee?

**RATIONALE**

a. State the problem the project addresses:

b. Describe the community being served:

c. Why is the project important?

d. How does the project fit Opportunity Fund Grant guidelines?

**PROJECT OBJECTIVES AND EXPECTED OUTCOMES**

a. What are specific objectives in order of importance?

b. How will the project reach these objectives?

c. What outcomes are expected?

d. What is the timetable for the project (include the projected completion date)?

e. Will other agencies/organizations be involved? If so, how?

**OBSTACLES AND RISKS**

a. What obstacles are anticipated in implementing this project?

b. How will these obstacles be addressed?

c. What risks should the Opportunity Fund be aware of in supporting this project?

**BUDGET**

a. Total project cost:

b. Amount requested from Opportunity Fund:

c. What other funding sources are available?

d. How will the project be supported after Grant funding is complete?

**ATTACHMENTS**

1. List of Vestry/Council/Board members of the requesting organization.

2. List of Board Members of the receiving organization.

3. Previous years financial statement of the receiving organization, if applicable.

4. Current year’s budget or proposed budget.

5. Please provide three (3) copies of your completed proposal application to:

Opportunity Fund

814 Episcopal School Way

Knoxville, Tennessee 37932

Date of Application:

For information call (865) 966-2110